

BOARD OF SELECTMEN
Tuesday, November 12, 2024
Meeting Minutes

CALL TO ORDER: The meeting was called to order at 5:38pm by Vice Chairman Madden

Present: Chairman Diane Beijer (5:42pm via telephone), Vice Chairman Gary Madden, Board Members Robb Ellis, Edward Tasker, and Priscilla Tiede (via telephone); Town Administrator Karen Montgomery; Recording Secretary MaryJane Dascoli

PLEDGE OF ALLEGIANCE: Everyone present participated.

AGENDA REVIEW: A motion was made by Member Ellis to approve a Highway Department Employee separation letter, one Elderly Exemption, a Raffle Permit for the Historical Society, a Resolution letter to Profile Bank relative to Trustee of Trust Funds for a second signer on a new school account per 2024 School Warrant, all of which were signed at the previous meeting, seconded by Vice Chairman Madden and approved with the following votes: Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes. The Town Administrator prepared the title to Engine 2 over to the company that the Town is purchasing the new fire truck which is part of the contract. Member Ellis made a motion for the Vice Chairman to sign the Engine 2 title, seconded by Member Tiede and approved with the following votes: Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes.

ACTION ITEMS: **A.** The payroll and Manifest were reviewed and approved. **B.** Member Tasker made a motion to approve the Minutes of the October 29, 2024 Meeting, seconded by Member Ellis and approved with the following votes: Chairman Beijer, yes; Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes. **C.** A motion was made by Chairman Beijer to approve the appointment of Dave Kerr to the L.R.P.C., seconded by Member Tasker and approved with the following votes: Chairman Beijer, yes; Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes.

APPOINTMENTS: **5:43pm** Jared Hanselman, Erin Stone, and their Attorney Tim Sullivan met with the Board. Vice Chair Madden stated that the Board would hear what they had to say. Attorney Sullivan explained to the Board that Jared and Erin are not contesting the building permits; they want to be in compliance and have submitted building permits for those, however, they have concerns relative to the Site Plan Review. The attorney stated they would like to have the site plan review reconsidered as they are not building a facility, as shown on the septic plan - it is just a barn with an ADU. He further stated that they (Jared and Erin) recognize that if any change is made they will need to have a site plan review. Member Ellis asked if the septic is in November 12, 2024

and Jared said it is all in and inspected by the State. Jared added that MRI Inspector saw it open and then it was backfilled and explained that he did a large septic just in case if he does something down the road. Jared was asked if he is expanding his business; he replied “no”. He further explained that the septic system is equal to a 5 bedroom one but if he had submitted that to the state, it would have been denied because it’s in a building that no one is living in. It was stated by the property owners that there is no store – they closed that, they are not advertising or using the cabins and they are only building a barn with an ADU. Vice Chair Madden asked if everyone had read the letter from the attorney and they said they had. Jared explained that the project is time sensitive as they want to be able to move his Mother into the ADU by Christmas and had concerns about frost. More discussion followed and the Board mentioned that both Jared and Erin are aware of the Planning Board and ZBA requirements for the Town as they both hold positions on one board or the other. Attorney Sullivan stated that they are very aware of that and if anything changed it would require site plan review. Chairman Beijer said the Board would discuss the matter further and send out a letter of response to memorialize it. That way, all parties are on the same page as far as what is needed to rectify this situation. Periodic inspections are/will be required. The Town Administrator then asked Jared to submit permit copies for what he has applied for, as of today’s date and he said he would. The Board thanked them for coming in.

More discussion followed and the Board’s concerns were waiving site plan review for a 62’ x 60’ barn, an unpermitted rabbit barn, a pressure test needed on the new system, a large septic system comparable to a 5 bedroom home – large enough to accommodate future changes in use, if needed. Plumbing is still needed inside the building along with the concern that they have been advertising this property for an Event Center for over a year; very similar to the Mill in Loudon. There are also two (2) latrines located on this property that need to be addressed. The Vice Chairman asked if letters had been sent to the P.B. and ZBA; the Town Administrator replied said there were not but the letter to the property owners from the Select Board is a public document.

NEW BUSINESS: **A.** The Belknap County Warrant was discussed by the Board. It went down by .03 cents. **B.** Health Insurance for the Town Employees was discussed and adding an HRA in which would be funded by a warrant article at town meeting. Member Tasker made a motion to approve the Access Blue New England HMO Plan w/deductibles \$3,000 to \$9,000, and 50% paid for by town, seconded by Member Ellis and approved with the following votes: Chairman Beijer, yes; Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes.

INFORMATIONAL ITEMS: Member Tasker asked the Town Administrator to request a new monthly spreadsheet showing the activity, from the Fire Department; one with a different color scheme that is legible. Member Tiede shared with the Board that she received a complaint relative to the Town Clerk’s Office being closed Election Day and the day after. Member Tiede
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then added that last year there was extra money put in the Town Clerk's budget for extra hours to keep the office open. Then the Town Clerk's budget was discussed relative to the Deputy Town Clerk position and the Assistant Town Clerk. It was mentioned that the assistant was hired with the position becoming the Deputy Town Clerk. Further discussion ensued and the Board will address when they meet with the Town Clerk/Tax Collector. The Town Administrator stated the tax bills are being printed and must be placed in the mail by Friday. It was noted that one clerk could have been scheduled to work in the office to keep it open. Another issue is that currently there are only two (2) work stations in that office and it has always been a two person office. It was noted that Linda Spinosa did not take any pay but rather volunteered her time to work on Election Day. Chairman Beijer asked about updating the U.S. Census numbers; she has only ever seen stats from 2020.

The Town Administrator spoke with a representative from Eversource relative to the number of street lights that are out in Town. As they are replaced, they use L.E.D.'s. Also, the pole located at the beginning of Garland Road was discussed again; Eversource needs to remove it.

PUBLIC INPUT: Public Input was opened at 6:44pm and closed at 6:45pm.

NON-PUBLIC SESSION: Chairman Beijer made a motion to go into non-public session at 6:47pm per RSA 91-A:3, II (c), seconded by Member Ellis and approved with the following votes: Chairman Beijer, yes; Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes. The Board came out of non-public session at 6:55pm.

ADJOURNMENT: Member Ellis made a motion to adjourn the meeting at 6:55pm, seconded by Chairman Beijer and passing with the following votes: Chairman Beijer, yes; Vice Chairman Madden, yes; Member Ellis, yes; Member Tasker, yes; Member Tiede, yes.

Respectfully submitted,

MaryJane Dascoli
Recording Secretary

Chairman Diane Beijer

Vice Chair Gary Madden

Member Robb Ellis
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Member Edward Tasker

Member Priscilla Tiede

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